Title: Authorised Access Points

Reason for Bulletin:

There has been an increase in Close Calls and an accident directly attributed to staff using the incorrect access, jumping over boundary fencing and leaving access gates open.

- You must use the authorised access point for your works which you will find in the Hazard directory in you SSOW packs.
- If you have any Issues with the access gate please report it to Network Rail control ASAP so that it can be rectified and to your supervisor/line manager and use an alternative one. Please **DO NOT** jump over the boundary fence line, as this will encourage others if seen to do the same.
- Please **CLOSE** the access gate after you have entered and the same when you leave the site. This will stop trespasser/children entering the Infrastructure and either damaging the infrastructure or suffering injury or a fatality.
- If it can be proved that you were the one who left the access gate open and someone gets injured or killed, **YOU** will be the one who will be going to court/prison, please keep this in your mind in future.

**Reminders of actions to be taken:**

- Use the correct Access Point
- Report all access and egress problems ASAP
- Lock all access gates after entering and leaving site
- Never jump over boundary fencing

**Lifesaving Rules**

Always have a valid safe System of work in place before going on or near the line

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Target audience: All staff/contractors on the ACJV

**Please Display on Noticeboards & use for Briefing and Workbox Talks**

**Issued by:** Paul Williams and Darren Wood  
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